



Clearview Library District 2016 Budget Message and Budget

The Library District continued to see growth in its services in 2015. Circulation of materials, visits to the Library and Bookmobile, attendance at programs, and use of e-materials is at an all-time high. The Library has become an important part of this growing community.

In 2016, the Library Board intends to purchase property for a new Library and will take steps to obtain the funding for a new building. In the meantime, based on a survey of library users, the Library staff will take measures to improve the current building for those who are looking for a quiet refuge, decrease the waiting time for items in high demand, expand makerspace programming for the public and explore expanded collaboration with the RE4 school district.

Revenue and Expenditures and Comments on the Financial Information

The Certification of Valuation issued by the Weld County Assessor reports the total taxable assessed valuation at \$625,938,150 up \$103,743,430 from last year's assessed valuation. What this means for the Library District's budget is increased revenue. The anticipated revenue from property taxes for 2016 is \$2,243,256, an increase of \$367,331 over 2015. Property tax revenue combined with other revenue adds up to a total revenue of \$2,418,256 for 2016.

Anticipated budget expenditures for 2016 are 29% above 2015 projected expenditures.

Increases are explained below.

Salaries: \$143,314 (14%)

The Library is adding an additional full-time librarian in the Youth Services Dept. to build the robotics program and to work with teens. Additional staff are needed in the Circulation and IT departments.

Related expenses: \$81,708 (34%)

In addition to an 11% increase in health insurance costs, more employees now qualify and are taking advantage of Library offered health insurance. More staff now qualify for short-term disability insurance.

Building Costs: \$11,868 (16%)

The Library will be replacing worn carpeting in the office areas and replacing flooring in the restrooms and meeting room.

Materials/periodicals: \$59,525(49%)

A program that encourages the students at the RE4 schools to use downloadable audiobooks will require that the Library build up its Overdrive audiobook collection. In addition, a push to reduce the waiting time for best-sellers will require the purchase of additional copies of popular materials.

Operating Supplies: \$7,132 (40%)

A busier building requires more office supplies, paper goods, cleaning supplies and other goods.

Public Relations: \$24,129 (169%)

Marketing and advertising of services has become increasingly important in an age where people have many distractions and many ways to spend their leisure time. In order to ease the burden on staff of creating their own posters, ad campaigns, Facebook postings, etc. the Library will look to outsource this important task. The Library Board will also be seeking the help of professionals in order to market the new Library building.

Capital Outlays: \$105,098 (117%)

With a new IT Manager, the Library has instituted a program to begin replacing outdated computer equipment. Glass walls will be installed in the non-fiction area to create a quiet space for users. The teen area will be revamped to create a welcoming place for teens. The DigiLab will be repurposed into a Makerspace.

Clearview Library District

2016 Budget

	2014 Actual	2015 Estimated	2016 Budget	Incrs (Decrs) over 2015	% Incrs (Decrs) over 2015
Revenue					
General property tax	\$1,682,361	\$1,861,340	\$2,243,256	381,916	21%
Other revenue	\$55,941	\$54,167	\$35,000	(19,167)	(35%)
Specific ownership tax	\$143,158	\$139,185	\$140,000	815	1%
Revenue Total	\$1,881,459	\$2,054,691	\$2,418,256	363,565	18%
Expense					
Bookmobile costs	\$30,083	\$22,918	\$26,180	3,262	14%
Building costs	\$80,751	\$74,132	\$86,000	11,868	16%
Capital outlays	\$160,658	\$89,902	\$195,000	105,098	117%
County treasurer's fee	\$25,311	\$28,014	\$33,649	5,635	20%
Electronic Databases	\$9,673	\$6,527	\$10,000	3,473	53%
Materials/periodicals	\$176,381	\$152,975	\$227,500	74,525	49%
Operating supplies	\$22,878	\$17,868	\$25,000	7,132	40%
Other Expenses	\$64,912	\$128,684	\$201,843	73,159	57%
Programming	\$31,441	\$41,028	\$38,000	(3,028)	(7%)
Public relations	\$7,302	\$14,871	\$40,000	25,129	169%
Related expenses	\$211,544	\$238,226	\$319,949	81,723	34%
Salaries	\$947,580	\$999,824	\$1,143,138	143,314	14%
Software/tech support	\$35,853	\$54,689	\$70,000	15,311	28%
Expense Total	\$1,804,367	\$1,869,658	\$2,416,259	546,601	29%
Net Revenue	\$77,093	\$185,033	\$1,997	(183,036)	(99%)